

30 September 2025

FOSRBY-RFP-34-25/26

## Provision of Workplace Hygiene, Pest Control and Fumigation Services

Dear Sir/Madam

Foskor (Pty) Ltd would like to take this opportunity and invite your company to submit the offer for the aforementioned tender. The entire information essential for tendering and for the completion of the project have been attached to this letter. The following documents provided free of charge for the purpose of the tender are attached hereto as:

- Tender Documents – RFP document
- Detailed Scope of Work and Technical Evaluation
- Foskor Standard terms and conditions
- General Bid Conditions
- Integrity Pact
- RFQ Non-disclosure Agreement
- Memo PPE

**Closing Date:** Tenders must be in a sealed envelope with the tender number and closing date clearly marked on it. Please place in the tender box at Reception before 12h00 on the **04 November 2025 @ 12h00pm** or by email to [tenderbay@foskor.co.za](mailto:tenderbay@foskor.co.za).

**Non -Compulsory Site Meeting:** A non-compulsory site meeting will be held via Teams on the **14 October 2025 @ 13h00**. The link is available on page 3 of the RFP document labeled as Annexure B.

The tender envelope must contain the Tender No. & in case of offer by email, the email Subject must contain the Tender No. **FOSRBY-RFP-34-25/26**, failing which the offer will not be accepted.

In case of offer by email, it must be sent to the email ID [tenderbay@foskor.co.za](mailto:tenderbay@foskor.co.za) **ONLY**, failure which the offer will not be accepted.

1. **No late, faxed or unclear marked tenders will be accepted.**
2. Please include a covering letter with your tender.
3. The Bill of Quantities must have your company stamp on it.
4. Tenders sent directly to buyers **or any other personnel in Foskor by any means of communication** will not be accepted.
5. Foskor will not be held liable for any Tender that is incorrectly numbered on envelopes/documents.

Queries if any to be addressed to: Samkelisiwe Mbutho

Tel: 035-902-3011

E-mail: [Samkemb@foskor.co.za](mailto:Samkemb@foskor.co.za)

Kind Regards,

Samkelisiwe Mbutho

Foskor (Pty) Pty – Richards Bay Division